

Registration and Hotel Booking Form

13th ESDaP Congress

Venice

17-20 September 2009

to be returned to the Organising Secretariat

the office srl - via San Nicolò 14, 34121 Trieste - phone. +39 040 368343 - fax +39 **040 368808** e-mail esdap09@theoffice.it

REGISTRATION FORM (one per participant)

Credits for Continuous Medical Education (ECM) have been requested. Credits will be given to participants who have attended the whole training session.

For Continuous Medical Education (ECM) purposes it is MANDATORY to fill in personal data marked in **BOLD**.

Mr/Ms Dr. Prof.

Family name _____ **Given name** _____

Affiliation _____

Address (work) _____

ZIP code _____ Town _____

Phone (work) _____ Fax _____

Mobile _____

Phone (at home) _____ Fax _____

E-mail _____

Job _____ **Specialisation** _____

Permanent address _____

ZIP code _____ Town _____ Country _____

Town, Country of birth _____

Date of birth _____

Codice Fiscale
(if you have one in Italy) _____

REGISTRATION FEES (please tick the box and copy the amount in the right column)

	Before 15 May 2009	After 15 May 2009	Amount
<input type="checkbox"/> ESDaP member *	€ 310,00	€ 360,00	<input type="checkbox"/> _____
<input type="checkbox"/> Non member	€ 440,00	€ 490,00	<input type="checkbox"/> _____
<input type="checkbox"/> Student**	€ 90,00	€ 140,00	<input type="checkbox"/> _____
<input type="checkbox"/> Accompanying person***	€ 100,00	€ 150,00	<input type="checkbox"/> _____

WORKSHOPS AND COURSES (please tick the box and copy the amount in the right column)

<input type="checkbox"/> Narrative Medicine workshop (20-21-22 September 2009)	€ 650,00	_____
<input type="checkbox"/> Delusional Parasitosis workshop (18 September 2009, afternoon)	free	_____
<input type="checkbox"/> Art, Observation and Reflection course (19 September 2009, morning)	€ 100,00	_____
<input type="checkbox"/> Psychometrics and Questionnaires course (19 September 2009, morning)	€ 50,00	_____
<input type="checkbox"/> Self Inflicted Lesions workshop (19 September 2009, morning)	free	_____
<input type="checkbox"/> The Difficult Patient course (19 September 2009, afternoon)	€ 50,00	_____
<input type="checkbox"/> Communication Skills course (20 September 2009, morning)	€ 50,00	_____

* Participants are considered ESDaP members if their 2008 and 2009 membership dues have been paid at the time of registration; new members should have paid their 2009 ESDaP membership fee.

** There is a limited number of grants for students or residents. Please apply writing a request to the Organizing Committee, accompanied by a letter from the Head of the Department, School Director or Secretariat, to be sent by fax: +39040368808 or by email: esdap09@theoffice.it

*** This fee covers the Welcome Reception and the Gala Dinner

The registration fee includes the participation to all scientific sessions, the conference kit, certificate of attendance, Abstract Volume, Welcome Cocktail.

For Italian participants only

Dati per l'intestazione della fattura (*):

Ragione sociale _____

Indirizzo, CAP, Città _____

P: IVA o Codice fiscale _____

Address for sending the invoice (if different from the address given above):

.....

(*) N.B.: La mancata compilazione dei dati per la fatturazione non consentirà di fornire al partecipante un'attestazione di pagamento.
- Se la fattura va intestata alla persona è necessario l'indirizzo di residenza ed il relativo codice fiscale e/o partita IVA;
- se invece va intestata al Dipartimento/Istituto/Azienda sono necessari l'indirizzo dell'Ente ed il relativo codice fiscale/p. IVA
Il compilante si assume la responsabilità per i dati forniti.

SOCIAL PROGRAMME (please tick the box, indicate the number of person(s) and copy the amount in the right column)

Please book your Social Programme now.

Dinner		N. of person(s)	Amount
<input type="checkbox"/> Dinner in Torcello on 18 September 2009 (private boat transportation included, limited number of places available)	€ 90,00	_____	_____
<input type="checkbox"/> Gala Dinner on 19 September 2009	€ 65,00	_____	_____

PAYMENT - GRAND TOTAL (please copy the total amount of each section and tick the chosen payment method)

Congress Registration Fee	€ _____
Workshops and Courses	€ _____
Hotel Booking	€ _____
Dinner in Torcello	€ _____
Gala dinner	€ _____
GRAND TOTAL	€ _____

I enclose copy of the bank transfer amounting to EUR _____ (net of bank charges) to be paid on c/a no. 17860/43

made out to "the office srl", c/o Banca ANTONVENETA, piazza Borsa 11/a - 34121 Trieste

Bank details from Italy and EU countries ABI 05040 CAB 02230
IBAN Code IT25E0504002230000001786043
from non EU countries Swift Code ANTBIT2PTST

CANCELLATION POLICY

Cancellations are accepted only upon submission of a written request.

Registration Fee: after 15 May 2009 no reimbursement

All reimbursements will be made at the end of the event.

Date

Signature

Privacy Information

Dear Sir/Madame,

please read and sign this document which aims at having your approval for the processing of personal and sensitive data in compliance with Italian Law Decree (Decreto legislativo) no. 196/2003.

On the basis of article 13 of the Privacy Code, we wish to inform you that the personal data that this Company must collect, file and use are processed solely in order to file and use them for the purposes of the management of the relation between the parties.

More specifically, your data will be collected for the following purposes: management of congress and event organization and for the supply of language services.

In particular, the data that may reveal racial or ethnic origin, religious, philosophic or other beliefs, political opinions, membership of political parties and trade unions, religious, philosophic, political or trade union associations or organizations, as well as personal data giving information on health and sex life, may only be processed by written consent of the person involved and after being authorized by the Italian Supervisory Authority for the protection of personal data (article 13 of the with Italian Law Decree no. 196/2003).

We therefore give you the following information on the processing of your personal data with special reference to sensitive data:

- the data will be processed in a fair and lawful way in order to protect your privacy
- the data will be processed on paper and/or electronically and will be protected and stored in compliance with the law in such a way and within the limits necessary to pursue the above mentioned aims;
- the provision of personal and sensitive data is necessary for the execution of the activities of this Company: failure to provide these data results in the impossibility to perform the processing – either as a whole or in part – correctly and consequently the relation between the parties is not fulfilled and might not be executed .

The data may also be:

- made known to all the participants in the event;
- made available to the staff who work with, cooperate with or might replace the Holder of data;
- made known to the staff, collaborators and consultants of this Company in so far as they may concern them and according to the provisions laid down by the law.

Rights of the individual

With reference to the processing of personal data the individual - in compliance with article 7 (Right of access to personal data and other rights) of the Privacy Code - is entitled to the following:

1. The individual has the right to obtain confirmation on the existence of his/her personal data even if they are not recorded yet and to receive them in a legible way.
2. The individual has the right to obtain indications on:
 - a) the origin of his/her personal data;
 - b) the aims and method of the processing;
 - c) the approach used in case of electronic processing;
 - d) the identity of the Holder of data, of the Persons responsible for the processing of data and of the representative appointed as per art. 5, paragraph 2;
 - e) the individuals or categories of individuals to whom the data may be communicated or who may have knowledge of the data in their capacity as appointed representative in the territory of the State, as persons responsible for the processing of data or as appointed processors:
3. The individual has the right to obtain:
 - a) the updating, correction or – should he/she be interested – the integration of data;
 - b) the cancellation, the modification in anonymous form or the blocking of data processed in violation of the law, including those whose storage is not necessary in view of the purposes for which they were collected or subsequently processed;
 - c) the statement that the operations under paragraphs a) and b) have been made known – also in so far as their contents are concerned – to those to whom the data were communicated or circulated, save in the case where such compliance is impossible or involves the use of resources clearly disproportionate with respect to the right involved;
4. The individual has the right to deny, wholly or in part:
 - a) the processing of personal data concerning him/herself, albeit they are relevant to the purposes of their collection, for legitimate reasons
 - b) the processing of personal data concerning him/herself for the purposes of sending advertising material, direct marketing, opinion polls or trade information.

The rights governed by article 7 are exercised via an informal request addressed to the Holder of data, also through an appointed person, who must acknowledge receipt of the request with no delay.

I, the undersigned born in (city and state) on with permanent address in (full address).....

declare that I have received full information in compliance with article 13 of the Italian Law Decree no. 196/2003 concerning "The protection of individuals and other subjects with reference to the processing of personal data".

After being informed about the aims and method of the processing, I express my consent and authorize the processing of personal and sensitive data (also of my curriculum vitae) solely for the purposes of receiving further invitations to future events, advertising material of this Company and of appearing on the promotional materials of this Company.

The Holder of data is THE OFFICE SRL.

The Person responsible for the processing of data "pro tempore" is ROSSELLA SPANGARO.

In order to exercise the rights governed by article 7 of the Privacy Code, the interested party shall send a written request to: THE OFFICE SRL via San Nicolò 14 - 34121 TRIESTE (Italy).

Date

Signature
